

IEQ SCHOOL DATA BASE									
School Name: Jeffers Hill ES			Principal: Ms. Shifflet			Date: Oct. 31, 2016			
IEQ Team Leader:L. Phillips			IEQ System Leader: Greg M.						
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort									
2. No Air Fresheners									
3. No food, dirty lunch boxes, etc. left in room	2, 87, 101	Stored treats / candy / chips	X				11/1/16		
4. Vents are clean and unobstructed	6, 31	RA blocked	X				10/31/16		
5. Temperature sensors are not blocked									
6. Area appears clean and dust free	6, 7, 3, 95, 85, 88, 93, 97	3-clutter, 97 dusty, 6 dusty and Kitchen dusty	X				11/1/16		
7. No signs of animal infestation									
8. Ceiling tiles present; no broken, stained, or painted	24, 37, 38, 3, 5, 2, 88, 87, 93, 97, staff lounge, girls bathrm.(by gym) #50, #5, 46, media center, #51	Stained tile @ exhaust, 37- 2 stained tiles, 38- 3 stained tiles. Stain CT exterior, 88- storage, 87-toilet, 93- might be sprinkler, 101- CT. staff lounge-around sprinkler head, girls-cracked, 51-stained, 46-stained, media-stained, 50-stained tiles at exit			SUBMIT IEQ WO to HVAC	#11150 11/1/16			
9. Walls show no signs of water damage/mildew/ paint irregularities	17, 24, 5, 91,	Painting issue/ peeling, inside corner has damage by toilet. 5- Corner of bulkhead, 91- peeling paint.			Submit REGULAR WO to CARPENTRY	#11146 11/1/16			

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32. Trees do not provide access to roof									
33. No broken windows	Facing play ground.	B.B. shots @ window		Submit REGULAR WO to HARDWARE	#10692 11/1/16				
34. Windows are closed									
35. Exterior doors are closed									
36. No pools of standing/stagnant water									
37. Exterior veneer intact									
38. Outside lights working and intact									
39. Gutters and downspouts clear/working									
40. No stains from roof on outside walls									
41. Bins from garbage and recycling clearly marked									
42. Hard surfaces (sidewalks, etc.) cleared of any turf application									
43. Proper maintenance of planted beds and other vegetation									
44. Landscaping and turf look healthy and disease free									

Fill expansion joint of façade (facing k play ground). Gym storage closet - equipment, etc., blocking exterior doors. Side walk (front corner@ Tamar & apartments) along building concrete loose around clean out. Repair concrete in front of doors facing apartments. ***Send Regular Work Order to Grounds**

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<p>33- reset ceiling tile- T.J.. 33- Review? Next to faucet outside. 32- Carpet-Trim threds - T.J.. Carpet /baseboard- Cleared/ vacumed. T.J.. 15- expansion joint- cut out/redo, 24- Carpet- cut threads, clean under sink. . 38- Broken window. * Top soil storage. #15 - door frames rusting out. 17-Rusting frame/door. 21- Rusting frame/door. 31- Door frame rusted 24- rusting frame, *Need to consider for CAPITAL \$\$ 104- loose/misaligned eschusion AND 93- eschusion plate,(WO Plumbing) 101- microwave/refrigerator, 93- door stop on wall main door, AND 97- exterior walls masonry corners damaged (WO to HARDWARE), Boys- broken ceramic tiles base-floor drain dry. (WO to Flooring) * Peeling paint/ crack in wall/ hole in wall leading to mechanical room off of 101/102. (WO to Painting).</p>		